



SE1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application For A Sex Establishment Licence

Local Government (Miscellaneous Provisions) Act 1982 As Amended

Please read the following instructions

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

All questions must be answered, save where otherwise stated. If relevant questions are not answered, the application will be deemed incomplete and returned to the applicant.

Any person who, in connection with an application for a grant of a sex establishment licence makes a false statement which he knows to be false in any material respect of which he does not believe to be true is guilty of an offence and liable on summary conviction to a fine not exceeding £20,000.

Section 1 - APPLICATION DETAILS

1. Is the application for a:

- | | | | | | |
|-------------------------------------|----------------------------|-------------------------------------|----------|--------------------------|------------|
| <input checked="" type="checkbox"/> | Sexual Entertainment Venue | <input type="checkbox"/> | Sex Shop | <input type="checkbox"/> | Sex Cinema |
| <input type="checkbox"/> | Grant | <input checked="" type="checkbox"/> | Renewal | <input type="checkbox"/> | Variation |

If the application is for a variation, please state the nature of the variation:

Section 2 - APPLICANT DETAILS

2. Is the applicant:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="checkbox"/> | An individual | (please answer questions 3 and 4) |
| <input checked="" type="checkbox"/> | A company or other corporate body | (please answer questions 5 to 9) |
| <input type="checkbox"/> | A partnership or other unincorporated body | (please answer questions 10 to 12) |

Individual Application [INTENTIONALLY BLANK]

3. Full name of applicant (individual):

Former or previous names:

Home address:

Post town:

Post code:

Telephone numbers:

Date of birth:

4. Are there any other persons responsible for the management of the premises/business other than those stated in question 3? Please state their names and addresses:

Company or other corporate body

5. Name of applicant (company name): **TRL PROMOTIONS LTD**

Address of registered or principal office: **10 YORK PLACE**

Post town: **LEEDS**

Post code: **LS1 2DS**

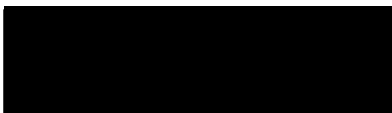
Registration number: **07935878**

6. Name and address of the applicant's directors and company secretary (please use additional sheet):



7. Are there any other persons responsible for the management of the premises/business other than those stated in question 5 and 6? Please state their names and addresses:

YES



8. State the names of all persons with a shareholding greater than 10% in the business.



9. Is the business a wholly owned subsidiary or another company or corporate body? If so state the name, place of registration and identity of its directors and company secretary.

NO

Partnership or other unincorporated body [INTENTIONALLY BLANK]

10. Name and address of applicant:

11. Names and addresses of applicant's partners (please use additional sheet):

12. Are there any other persons responsible for the management of the premises/business other than the partners? Please state their names and addresses:

All applicants

13. a. Has the applicant ever been known by any other name? Yes No
- b. Has the applicant ever been convicted of a criminal offence? Yes No
- c. Has the applicant ever been refused a sex establishment licence? Yes No
- d. Has the applicant ever had a sex establishment licence revoked? Yes No
- e. Has the applicant ever been served with a winding up petition? Yes No

If the answer to any of these questions is yes, please provide details:

14. Applicants' trading address or head office (other than the premises)

N/A

15. Will the business for which this licence is sought be carried on for the benefit of a person other than the applicant? Yes No

If the answer is yes, state the name, address, place of registration, registered number and the identity of all directors, company secretary and those with a greater than 10% shareholding.

16. Does the applicant operate any other sex establishments, licensed or otherwise? Please state name, address, and type of sex establishment of each.

NO

Section 3 - PREMISES DETAILS

17. Please state the name the business will be known as:

LIBERTE

18. Is the premises a Premises Vehicle Vessel Stall

19. Where is it proposed to use the vehicle, vessel or stall?

N/A

20. In the case of a sex shop, does the company propose to only operate on the internet? (if yes answer questions 20 to 28 only) **N/A** Yes No

21. Premises address

10 YORK PLACE

Post town **LEEDS**

Post code **LS1 2DS**

Telephone number at premises 

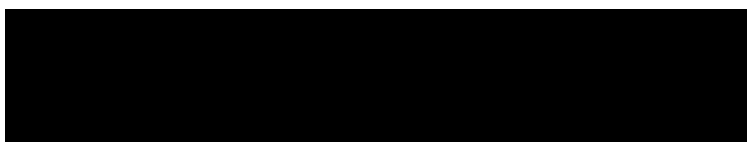
22. Which part of the premises is to be used as a sex establishment?

BASEMENT AND FIRST FLOOR

23. Is the applicant owner lessee sub-lessee other

24. If the applicant rents the property state:

a. Name and address of landlord



b. Name and address of the superior landlord:

N/A

c. Total annual rental: [REDACTED]

d. Length of unexpired term: [REDACTED]

e. Notice required to terminate tenancy: [REDACTED]

25. Please provide details of the building management company (if appropriate):

N/A

26. State the current use of the premises:

SEXUAL ENTERTAINMENT VENUE

27. Has planning permission, or a certificate of lawful use, been obtained for the use of the proposed premises? Yes No

28. Can members of the public access the premises:

a. Directly from the street? Yes No

b. From other premises? Yes No

c. Not at all? (internet sales only) Yes No

29. a. Numbers of door supervisors: **2**

b. Hours door supervision in place: **FROM 22:00 ONWARDS**

30. Are the premises currently being used as a sex establishment? Yes No

Please provide details of the business currently operating the business:

THE APPLICANT COMPANY

31. Are the premises licensed under any other Act such as the Licensing Act 2003? Yes No

Please state the name of the designated premises supervisor.

[REDACTED]

Section 4 - OPERATING SCHEDULE

32. Opening hours: (If internet sales only please tick here and continue to Q39)

Monday **22:00 TO 04:00***

Friday **22:00 TO 05:00***

Tuesday **22:00 TO 04:00***

Saturday **22:00 TO 05:00***

Wednesday **22:00 TO 04:00***

Sunday **22:00 TO 04:00***

Thursday **22:00 TO 04:00***

*** THE DAY FOLLOWING**

33. Has the applicant entered into any written or oral agreement in connection with the business, for example a management agreement, partnership agreement or profit share arrangement? Please provide details Yes No

a. Please provide details of any lender, mortgage or others providing finance:

N/A

b. Please provide details of any merchandising agreements:

N/A

Premises management

34. Please state the name of the person who will be in day to day control of the premises (the manager).

[REDACTED]

a. Will the manager be based at the premises Yes No

b. Will the management of the premises be the manager's sole occupation Yes No

35. Who will be in control of the premises in the manager's absence (relief manager)?

[REDACTED]

a. Will the relief manager be based at the premises in the absence of the manager? Yes No

If you have ticked 'no' to any of the above, please provide details

(Please complete an SE5 form for each person mentioned in this section)

External appearance and advertising

36. Please describe the proposed exterior signage and advertising. Please include nature, content and size of each sign and any images to be used:

PLEASE REFER TO THE PHOTOGRAPHS OF THE EXTERIOR OF THE PREMISES SUBMITTED WITH THIS APPLICATION

Please note that a drawing/photo of the front elevation is required to be submitted with this application

37. Please describe how the interior of the premises is obscured to passers by:

THE FRONT ENTRANCE DOOR IS BLACKED OUT AND THERE IS A CURTAINED OFF LOBBY AREA WITHIN THE ENTRANCE TO THE PREMISES

38. Please describe any proposed window displays:

NONE

39. Please describe how the business is to be advertised, i.e. business cards, billboard advertising, personal solicitation, advertising on motor vehicles, radio or television advertising:

FLYERS

Policies and Operating Schedule

40. Please provide details of the age verification policy:

CHALLENGE 25

41. Please provide details of the CCTV arrangements:

THE PREMISES OPERATES A 24 CAMERA CCTV SYSTEM WHICH OPERATES AT ALL TIMES THAT LICENSABLE ACTIVITIES OR RELEVANT ENTERTAINMENT IS PROVIDED. THE SYSTEM COVERS ALL CUSTOMER AREAS (SAVE TOILETS). 16 CAMERA CHANNELS ARE VIEWABLE ON ONE SCREEN WITH A FURTHER 8 ON ANOTHER SCREEN.

THE SYSTEM IS MAINTAINED AND CAPABLE OF RECORDING TO REMOVABLE MEDIA E.G. CD/DVD/USB ETC.

TWO VIEWING MONITORS ARE LOCATED IN THE MANAGER'S OFFICE

AT ALL TIMES THAT THE PREMISES IS OPEN TO THE PUBLIC A MEMBER OF STAFF IS ON DUTY WHO IS CONVERSANT WITH USING THE CCTV SYSTEM

42. State measures to be taken to prevent nuisance to residents and businesses in the vicinity:

ALL LICENSABLE ACTIVITIES AND RELEVANT ENTERTAINMENT IS CONDUCTED IN COMPLIANCE WITH THE CONDITIONS OF THE PREMISES AND SEV LICENCES AND IN SUCH A WAY AS TO MINIMISE NUISANCE TO LOCAL RESIDENTS. FOR EXAMPLE:

BOTTLES ARE NOT HANDLED EXTERNALLY POST 23:00 HOURS.

THE PREMISES IS LIT SENSITIVELY TO PROTECT THE SAFETY OF CUSTOMERS AND PERFORMERS WHILST NOT CAUSING A LIGHT NUISANCE

NO ODOURS CAPABLE OF CAUSING A NUISANCE ARE EMITTED

CUSTOMERS ARE NOT PERMITTED TO DRINK OUTSIDE THE PREMISES

THE BEHAVIOUR OF CUSTOMERS OUTSIDE THE PREMISES IS MONITORED BY STAFF AND SIA LICENSED DOOR SUPERVISORS

NOTICES ARE DISPLAYED IN RELATION TO USE OF THE SMOKING AREA AND TO LEAVE THE PREMISES QUIETLY AND RESPECT THE NEEDS OF LOCAL RESIDENTS

FACILITY IS PROVIDED FOR CUSTOMERS TO ORDER TAXIS FROM WITHIN THE PREMISES. CONTRACT ARRANGEMENTS WITH LOCAL TAXI FIRMS MEAN THAT OUR TAXIS ARRIVE ON AVERAGE 80% FASTER THAN DIRECT BOOKINGS MADE BY CUSTOMERS THEMSELVES

43. State measures to be taken to promote public safety:

ALL LICENSABLE ACTIVITIES AND RELEVANT ENTERTAINMENT IS CONDUCTED IN COMPLIANCE WITH THE CONDITIONS OF THE PREMISES AND SEV LICENCES AND IN SUCH A WAY AS TO PROMOTE PUBLIC SAFETY. FOR EXAMPLE:

PRE-OPENING CHECKS BEFORE THE PREMISES OPENS TO CUSTOMERS

CHECKING WHILST LICENSABLE ACTIVITIES AND RELEVANT ENTERTAINMENT ARE PROVIDED

WRITTEN RISK ASSESSMENTS AND ACCIDENT RECORDS WHICH CAN BE MADE AVAILABLE TO OFFICERS ON REQUEST

SPILLAGE POLICY

SUITABLY TRAINED FIRST AIDER

SUITABLE FIRST AID EQUIPMENT KEPT ON THE PREMISES

NO PUBLIC ACCESS TO BACK OF HOUSE AREAS

CUSTOMER WELFARE PROCEDURES IN PLACE IF CUSTOMERS SHOW SIGNS OF ILLNESS OR INTOXICATION

44. State measures to be taken to prevent crime and disorder:

ALL LICENSABLE ACTIVITIES AND RELEVANT ENTERTAINMENT IS CONDUCTED IN COMPLIANCE WITH THE CONDITIONS OF THE PREMISES AND SEV LICENCES AND IN SUCH A WAY AS TO PREVENT CRIME AND DISORDER. FOR EXAMPLE:

CCTV AS NOTED ABOVE

SIA

SIA REGISTER WITH FULL DETAILS

SECURE DRUGS RECEPTACLE

NIGHT NET RADIO SCHEME

INCIDENT REPORTING PROCEDURE

45. State measures to be taken to protect children from harm:

ALL LICENSABLE ACTIVITIES AND RELEVANT ENTERTAINMENT IS CONDUCTED IN COMPLIANCE WITH THE CONDITIONS OF THE PREMISES AND SEV LICENCES AND IN SUCH A WAY AS TO PROTECT CHILDREN FROM HARM. FOR EXAMPLE:

CHALLENGE 25 POLICY

NO UNDER 18'S ADMITTED TO THE PREMISES

RELEVANT ENTERTAINMENT NOT VISIBLE FROM OUTSIDE THE PREMISES

46. State measures to ensure employees age and right to work in the UK:

ALL PERFORMERS MUST COMPLETE A RIGHT TO WORK FORM ON INDUCTION CONFIRMING THAT THEY ARE OVER 18 AND HAVE THE RIGHT TO WORK IN THE UK. COPIES OF RELEVANT DOCUMENTATION E.G. PASSPORTS OR VISA ARE RETAINED BY THE PREMISES

PLEASE REFER TO THE PREMISES RIGHT TO WORK POLICIES SUBMITTED WITH THIS APPLICATION

47. Describe training and welfare policies:

PLEASE REFER TO OUR TRAINING AND WELFARE POLICIES SUBMITTED WITH THIS APPLICATION.

TRAINING IS PROVIDED ON INDUCTION AND AT REGULAR INTERVALS

48. Is the proposal for full nudity?

Yes No

49. Describe the nature of the entertainment, e.g. lap-dancing, pole dancing, stage strip-tease:

**POLE DANCING
STAGE STRIPTease
FULLY NUDE LAPDANCING**

WE NOTE THAT SEVS ARE CURRENTLY PROHIBITED FROM OPENING UNDER THE RELEVANT REGULATIONS. WE CONFIRM THAT THE PREMISES WILL NOT TRADE AS AN SEV UNTIL SUCH TIME AS THOSE REGULATIONS ARE CHANGED.

50. Please enclose a copy of the code of practice performers must abide by (or equivalent document), and describe how performers will be monitored to ensure compliance:

PLEASE FIND ENCLOSED OUR CODE OF PRACTICE FOR PERFORMERS

PERFORMERS ARE MONITORED BY CCTV AND MANAGEMENT AT ALL TIMES

51. Please enclose a copy of the code of conduct customers must abide by (or equivalent document), and describe how customers will be monitored to ensure compliance:

PLEASE FIND ENCLOSED OUR CODE OF CONDUCT FOR CUSTOMERS

CUSTOMERS A MONITORED BY CCTV AND MANAGEMENT AT ALL TIMES

52. Please enclose a copy of the welfare policy for performers (or equivalent document) and describe how this will be distributed.

PLEASE FIND ENCLOSED A COPY OF OUR PERFORMER WELFARE POLICY

A COPY IS PROVIDED TO EACH PERFORMER ON INDUCTION AND TRANSLATED COPIES ARE PROVIDED IN PERFORMERS NATIVE LANGUAGE AS NEEDED

53. Does the business intend to provide vehicles to transport customers or performers to and from the premises? Yes No

Please enclose copies of the relevant licences issued by Taxi and Private Hire Licensing.

THE PREMISES WILL PROVIDED TAXIS FOR CUSTOMERS AND PERFORMERS AS REQUIRED

Further information

54. Please set out any further information you wish the authority to take into account.

NONE

55. Is there any information on this form you do not wish to be seen by members of the public? If so state which information and the reasons why you do not wish it to be seen.

WE KINDLY ASK THAT YOU REDACT ALL PERSONAL DETAILS E.G. DIRECTORS ADDRESSES AND DATE OF BIRTH FROM ANY PAPERS MADE AVAILABLE TO THE PUBLIC AND PRESS

Section 5 - CHECKLIST & ENCLOSURES

Enclosures

- I have made or enclosed payment of the fee
- I have enclosed three sets of plans of the premises
- I have enclosed a drawing of the street elevation of the premises
- I have enclosed a completed form SE5 for each person named in questions 3 to 11
- I have enclosed a completed form SE5 for the Manager and Relief Manager
- I have enclosed a copy of the company's staff welfare policy
- I have enclosed a copy of the code of practice for dancers (if appropriate)
- I have enclosed a copy of the code of conduct for customers (if appropriate)
- I have enclosed a copy of the Dancers Information Pack (if appropriate)
- I have enclosed a copy of the licences for vehicles used in connection with the business (if appropriate).

Advertisement

- I declare that I have served a copy of this application on West Yorkshire Police.
- I declare that a public notice advertising this application has today been displayed upon the proposed premises where it may be conveniently read by the public and will remain thereon for a period of 21 days. A copy of the notice (SE6) and the standard declaration (SE7) is enclosed.

I declare that within seven days of the date of this application a public notice advertising this application will be publicised in the legal notices column of the local press.	<input checked="" type="checkbox"/>
A copy of the relevant press edition will be forwarded to Entertainment Licensing	<input checked="" type="checkbox"/>
I understand that if I do not comply with the above requirements my application will be rejected	<input checked="" type="checkbox"/>
Leeds City Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on your application for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.	
Any person who, in connection with an application for a grant, renewal, variation or transfer of a sex establishment licence, makes a false statement which he knows to be false in any material respect of which he does not believe to be true is guilty of an offence and liable on summary conviction to a fine not exceeding £20,000	

Section 6 - SIGNATURES

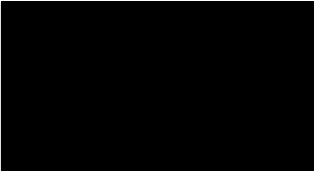
Signature of applicant or applicant's solicitor or other duly authorised agent. If signing on behalf of the applicant please state in what capacity.



Signature *Woods whur*

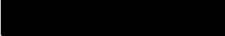
Date *09 September 2020*

Capacity **SOLICITORS FOR THE APPLICANT**


Contact Name (where not previously given) and address for correspondence associated with this application



Post town  Post code 

Telephone number (if any) 

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)



Guidance Notes

- Please return this completed application form to:
 Entertainment Licensing
 Civic Hall
 LEEDS
 LS1 1UR
- Please make cheques and postal orders payable to Leeds City Council.
- The fees are as follows:

	New	Renewal	Variation	Transfer
Sexual Entertainment Venue	£4,159.00	£4,159.00	£3,567.00	£776.00
Sex Shop & Sex Cinema	£4,159.00	£776.00	£3,567.00	£776.00
- The applicant is responsible for serving a copy of this application on the **Licensing Officer, West Yorkshire Police, Leeds District Headquarters, Elland Road, Leeds, LS11 8BU**
- The licensing authority may forward copies of this application to the West Yorkshire Fire and Rescue

Service who will assess the application and inspect the premises, if necessary, to provide observations in relation to the structure, safety and suitability of the building for the purpose intended.

6. Furthermore, details of this application will be forwarded to the local Ward Members.
7. Requirements for layout plan

The plan must show:

1. The layout of the premises including, e.g. stage, bars, cloakroom, WCs, performance area, dressing rooms.
2. The extent of the boundary of the premises outlined in red
3. The extent of the public areas outlined in blue
4. Uses of different areas in the premises, e.g. performance areas, reception, staff facilities.
5. Structures or objects (including furniture) which may impact on the ability of individuals to use exits or escape routes without impediment.
6. Location of points of access to and egress from the premises.
7. Any parts used in common with other premises.
8. Position of CCTV cameras
9. Where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor.
10. The location of any steps, stairs, elevators or lifts.
11. The location of any public conveniences, including disabled WCs.
12. The location and type of any fire safety and other safety equipment.
13. The location of the kitchen (if applicable).
14. The location of emergency exits.

For further assistance or information please contact Entertainment Licensing on 0113 247 4095